

May 27, 2020

Response to COVID-19 infectious diseases

Dear valued customers and business partners,

We would express our deepest sympathies and condolences to those who have died of a COVID-19 infection and the bereaved families.

At the same time, we would like to express our deepest gratitude and admiration to the health care professionals on the frontlines of battling the COVID-19 infection

We will announce our countermeasures against the COVID-19 infection as follows;

1. Policy

Our highest priority is to protect the health and life of all of our employees and related parties. We also maintain our product supply system stable to fulfill our supply responsibility.

2. Internal situation

As of May 26, 2020, neither employee nor family member has been infected. If infection occurs within the company group, we will promptly announce the fact on our website.

3. Operating status of each site

We comply with the guideline from the local governments to which each site belongs, and decide operations levels at each site in accordance with such guideline. For example, we decided working from home and suspending some specific operations at some site. Since then, according to changes of the guidelines, we are gradually resuming normal activities. Indicated below are our current activity status of each site;

«Shoei Chemical Inc.»

Headquarters (Tokyo, Japan):

We will continue working from home until the end of May. According to the cancellation of the emergency declaration in Tokyo area, however, we plan to employ rotation and staggered work shift (working hour: 7:30 – 16:30) after June. Please contact with person in charge through e-mail whenever you need. If, unfortunately, you have difficulty in doing so, please contact:

Tosu Plant, Tosu General Affairs Department Telephone +81 942 82 6661,

Tosu Plant (Saga Prefecture):

We are working with great attention not to spread the COVID-19 infection by, for example, actively introducing remote working style and also making our working time flexible. So far, we have been successfully preventing the infection and maintaining the product supply system. Although we are employing staggered work shift, our working hours are as usual (8:30 – 17:30).

«Shoei Chemical Inc. Group»

SHOEI CANADA CORPORATION (Quebec, Canada)

We had resumed our usual operation from May 4, while taking measures to prevent the spread of infection required by Quebec Government.

SHOEI ELECTRONIC MATERIALS, INC. (Oregon, USA)

We had resumed our usual operations from May 1, while taking measures to prevent the spread of infection required by the Oregon state government.

SEM (Malaysia) Sdn. Bhd. (Sarawak, Malaysia)

We resumed our usual operations while taking measures to prevent the spread of infection required by the Malaysian government.

4. About infection prevention measures

Under the guidance of experts, we are actively implementing various infection control measures. We may decline to visit of customers with symptoms such as fever and poor physical condition. Also, we would ask visitors to wear a mask, to perform temperature measurement, and to disinfect hands using alcohol.

5. In case of internal infection

If by chance an internal infection occurs, according to guidance from public health centers, we immediately take measures to prevent infection spread such as disinfection of related facilities, etc. In addition, we will endeavor to restore the sites and processes involved with the infection as soon as possible. We will continue to take necessary measures promptly in accordance with the above-mentioned “policy” while paying close attention to information from various fields.

Sincerely,

Shoei Chemical Inc.